MEDICAL EMERGENCIES

**IF SOMEONE BECOMES ILL OR IS INJURED AND REQUIRES IMMEDIATE ASSISTANCE:**

1. Call 9-1-1 to contact University Police.
2. Police will provide or arrange required services.
3. Unless trained, do not attempt to render any first aid before trained assistance arrives.
4. Do not attempt to move an injured person.
5. Limit your communication with ill or injured person to quiet reassurances.
6. After the person's immediate needs have been taken care of, remain to assist the investigating officer with pertinent information about the incident.
7. If the victim is a staff member, the victim's supervisor should fill out the university's "Supervisor's Accident Report."
8. Planning for such emergencies includes being trained in emergency first aid procedures and CPR.

STUDENT SAFETY/ESCORT SERVICE

The Student Safety/Escort Service provides safe transportation during the evening and early morning hours for students, faculty, and staff in the campus area. Trained uniformed student employees will walk or drive you to and from your destinations within the service area. The escorts carry two-way radios providing direct communication with University Police.

**WHAT ARE THE BOUNDARIES?**

- North to Hudson Street
- South to Fifth Avenue
- East to Conrail railroad tracks (past N. Fourth Street)
- West to North Star Road
- North boundary west of Olentangy River is Ackerman Road and south boundary is King Avenue
- University Village

**WHAT TYPE OF ESCORT IS AVAILABLE?**

The escort service personnel will dispatch a walking team or a van based on destination and availability.

**HOW DO I ARRANGE AN ESCORT?**

Call 292-3322 during hours of operation and provide the following information:

- Your full name
- Your pickup location
- Your destination
- The number in your party
- The time the escort is desired

**DON'T WALK HOME ALONE!**

Hours of Operation (7 days a week):

- Autumn/Spring Quarters 7:30 p.m. - 3 a.m.
- Winter Quarter 6:30 p.m. - 3 a.m.
- Summer Quarter 8:30 p.m. - 3 a.m.

292-3322
[http://www.ps.ohio-state.edu/sss/index.html](http://www.ps.ohio-state.edu/sss/index.html)
TORNADO/SEVERE WEATHER

A tornado warning is the sounding of the emergency sirens for three minutes followed by seven minutes of silence. A warning indicates a tornado has been sighted by ground observers or has appeared on radar within Franklin County.

IF A TORNADO WARNING HAS BEEN ISSUED FOR YOUR AREA:

1. Stay inside and be alert to falling objects.
2. Stay away from windows, mirrors, glass, and unsecured objects such as filing cabinets or bookcases.
3. Proceed to a below-ground-level or central hallway of the building if possible.
4. Do not use elevators.
5. If requested, assist persons with disabilities to the safest area on the same floor.
6. Remain in the safe area until at least 10 minutes has elapsed without the sounding of sirens or the "all clear" has been given.
7. Planning includes identifying the appropriate place in your building to seek shelter should a tornado occur.
8. Listen to weather radio.

EMPLOYEE EVACUATION PROCEDURES

IN ADVANCE, EACH STAFF MEMBER SHOULD:

1. Understand the evacuation plan.
2. Recognize the sound of the evacuation alarm in your building.
3. Know at least two ways out of the building from your regular workspace.
4. As you exit, quickly check nearby restrooms, copier rooms, and storage rooms for occupants who may not have heard the evacuation signal.
5. If requested, accompany and assist persons with disabilities who appear to need direction or assistance.
6. Take with you essential personal items ONLY. Do not attempt to take large or heavy objects.
7. Shut all doors behind you as you go. Closed doors can slow the spread of fire, smoke, and water.
8. Proceed as quickly as possible but in an orderly manner. Do not push or shove. Hold handrails when you are walking on stairs.
9. Once out of the building, move away at least 100 feet from the structure or as instructed by Police or Fire officials.

WHEN YOU HEAR THE EVACUATION ALARM OR ARE VERBALLY TOLD TO BEGIN EVACUATING THE BUILDING:

1. Remain calm.
2. Leave quickly.
3. Try to make sure that all members of your department hear the alarm and evacuate the area.